

PROGRAMME STRUCTURE

PROGRAMME ORGANISATION STRUCTURE

- Programme organisation structure
- Blueprint
- Benefit profile & management
- Stakeholder map & analysis
- Communications strategy
- Programme plan & project portfolio
- Risk log & management

Purpose

- To document the roles and responsibilities, including appointed individuals for all personnel involved in management and support activities on the Programme

Composition

- Organisation structure including programme and project interfaces. Key roles are listed below:
- **Programme Sponsorship** - the senior management committed to supporting the changes introduced by the Programme
- **Programme Director** - overall leadership and ultimate accountability for the Programme to the sponsors
- **Programme Manager** - responsible for day-to-day management of the Programme, its risks, issues, conflicts, priorities, communications, and ensuring delivery of the new capabilities.
- **Business Change Manager(s)** - Responsibility for realising the benefits delivered by the Change programme- typically drawn from the areas of the organization affected by the changes and likely to be senior departmental management
- **Programme Support Office** to act as a focus for all project reporting and control activities as well as to provide the management information and document control for the Programme

Derivation

- Existing organisational structures
- Project Portfolio
- Blueprint